

**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**DILLON VALLEY DISTRICT**

July 18<sup>th</sup>, 2024

The Dillon Valley District Board of Directors held a regular meeting at 1414 Straight Creek Drive. Board members present at the start of the meeting were Directors Chris Durloo, Cary Pence, Matthew Mulica and Dave VerSchure. District staff members present were Administrator Angelique Justich and operation staff members Jochen Grauer.

1. CALL TO ORDER. President Chris Durloo called the meeting to order at 4:09pm after verifying that a quorum was present and notice of the meeting had been properly posted.
2. PUBLIC COMMENTS. No public comments.
3. LEGAL REPORT. The Board members reviewed the legal report provided by Carolyn. The board reviewed the updated draft sewer line extension agreement received July 16<sup>th</sup>, 2024. Board members did not have any more suggestions, and it was agreed to send the sewer line extension agreement to Summit County Housing for their review and notes.
4. APPROVAL OF June 20<sup>th</sup>, 2024 MEETING MINUTES. The minutes were approved as presented (DV, CP 4-0).
5. OPERATIONS REPORT. Water Solutions presented their operations report for the Board to review. Jochen informed the board that the items being stored on the property from RKR will be completely removed by end of August. Jochen also let the board know that there was a grease filled clog on the service lines from Dillon Valley Condos to the District owned manhole. Dillon Valley Condos management company paid for that section to be cleaned by DRC, while DRC was cleaning/surveying the District's lines. There was also a discussion regarding vehicles parked illegally on District owned property. Vehicles, trailer and items were found on Track C near 191 Alpine Road and along Deer Path Road across from the elementary school. Jochen said he and his team will order new no parking signs and put in a more visible area to deter any more illegal parking issues.
  - All automated valve parts have been received. Maintenance will start after outdoor maintenance is complete.
  - Summer maintenance will begin this week.
  - Fire hydrant at intersection of Straight Creek Dr. and Canyon Trail has been repaired.
  - Aerzen is scheduled for maintenance and train maintenance on the blowers on September 4<sup>th</sup>.
  - Sewer clean and video will begin on 7/16.
  - Raw pipe repair is in contract movement. We should have a better update prior to the meeting.
  - Manhole 15 had water coming in at section seams. We are identifying the best

repair methods.

- JSA and I&I reports were provided.

6. UPDATE ON USFS AND SUMMIT COUNTY HOUSING PROJECT. The Board reviewed the 'Intent to Serve' letter after Chris made suggestions prior to the meeting. The only edits were to the letterhead for WSI contact information and Dave V. last name correction. Discussions were also had in regards to where is a good place for the District to stop ownership of the sewer lines. WSI suggested putting a manhole on the edge of the boundary of the District owned lines, and inform the USFS/County the remainder of that line is their responsibility. Chris voiced concerns over the maintenance of the lines, and how it could affect the lower line owned by the District if proper maintenance was not completed. A suggestion to include a required clean and survey of the line every 3 years be added to the service agreement with the County. The Board also contemplated replacing some service lines on Deer Path while the County has the road torn up for their portion of the replacement. The District would have to pay for pipe and excavation, but not pavement replacement.

7. FINANCIAL AND ADMINISTRATION REPORT.

- Reviewed financial reports for AP, AR and Profit and Loss statements. The Board had a question in regards to a line item on the profit and loss report which had \$24,530 under other administration. Angelique reviewed the line item and it needed to be reclassified to Administration as it was Administrator contract costs.
- Angelique presented rate information for CDs from Edward Jones. The Board would like to consider investing in a CD to lock in current high rates while the market inevitable fluctuates. The Board instructed Angelique to reach out to Legal and see what requirements must be met for a special district to invest.

8. NEW BUSINESS. Xcel Energy has approached WSI and the District requesting a nonexclusive easement granted. They are asking for an easement for underground power located below existing Xcel power lines. At some point in the past, the existing easement was excluded, leading to Xcel's new request. Xcel provided an easement map with an easement of 20' near the plant. Off the drawings it estimated to be 10' from the building. Jochen and Chris agreed to walk the perimeter, while the Board thinks further about the request.

The meeting was adjourned at 5:58 pm

Respectfully submitted by:

Angelique Justich  
District Administrator