

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
DILLON VALLEY DISTRICT

January 23rd, 2025

The Dillon Valley District Board of Directors held a regular meeting at 1414 Straight Creek Drive. Board members present at the start of the meeting were Directors Chris Durloo, Dave VerSchure, Cary Pence and Matt Mulica joined later at 4:30pm. District staff members present were Administrator Angelique Justich, legal counsel member Carolyn Steffl was present via Zoom, and operation staff member Jochen Grauer.

1. CALL TO ORDER. President Chris Durloo called the meeting to order at 4:13pm after verifying that a quorum was present and notice of the meeting had been properly posted.
2. PUBLIC COMMENTS. No public comments.
3. APPROVAL OF DECEMBER 19th, 2024 MEETING MINUTES. The minutes were approved as presented (DV, CP 3-0).
4. LEGAL REPORT. The Board members reviewed the legal report provided by Carolyn. Board members received self-nomination forms for the upcoming 2025 election. The Board discussed the legal items regarding the Water Solutions Inc lease and Operating agreement. Jochen told the Board he had a slight issue with the drafted terms for Water Solutions Inc insurance requirements. The initial agreements listed a requirement of \$2,000,000 per occurrence and \$3,000,000 in aggregate. Jochen informed the Board that his current policy is \$2,000,000 per occurrence and \$2,000,000 in aggregate, and he would prefer to keep those limits. The Board and Carolyn decided that Jochen's existing policy of \$2,000,000 would be fine and is in line with industry standards. Jochen pointed out that in the Utility services agreement provided, the terms for "Periodic Adjustment of Monthly Payments and Rates" had the rate set through December 2029, and not December 2026. Jochen also noted that the hourly rate for any services performed outside of Water Solutions "Basic Services" scope, would have to be increased from \$70 an hour to \$105 an hour. There was a motion to approve the Operations Agreement with the changes discussed (DV, CP 4-0). There was a motion to approve the Lease agreement with the changes discussed (DV, CP 4-0).
5. OPERATIONS REPORT. Jochen notified the Board that the CDPHE sent a compliance advisory notice for deficiencies identified during the sanitary survey on August 6th, 2024. He is actively working with CDPHE's engineering department and does not expect any issues to resolve their concerns. This will be documented further in the Drinking Water Quality Report for the 2024 calendar year.
 - The raw water system upgrade has been completed. The punch list was finished on 1/6/2025. The system is back online and functioning properly.
 - The air compressor has been repaired and is back online.
 - We are trying to get an exception with County to fix the manhole on Little Beaver as the permits are not available in the winter months.

- Hensel Phelps will add struts in the filter soon. We had held off as the raw water project was delayed.
- Sampling has taken place for monthly Bac T's for December per CDPHE required sampling. All results were either absent to below the Maximum Contaminant levels (MCL).
- JSA and I&I reports were attached

6. FINANCIAL AND ADMINISTRATION REPORT.

The Board reviewed financial reports for AP, AR and Profit and Loss statements.

7. UPDATE ON THE STRAIGHT CREEK DRIVE SEWER REPLACEMENT

PROJECT: Unfortunately, the District did not receive any submitted bids for the Straight Creek sewer replacement project. Tetra Tech believes a few factors played into the District not receiving any bids. The main challenge being that local Contractor schedules were not able to coordinate with the start and end dates of the project listed in the bid package. Tetra Tech will continue communications with local contractors to get confirmation if they would be able to bid with some variations to the dates for the project. Cary Pence asked Tetra Tech to update their engineering estimate for the project to compare to bids the District may receive. Tetra Tech will also contact Summit County Road and Bridge to inquire about scheduling options for the joint coordination of the project.

8. NEW BUSINESS. Cary Pence noted the ice dams on the water plant that were starting to build. He questioned if there should be a ridge vent installed in the springtime to combat moving forward. Jochen informed the Board this happens regularly in the winter and there have not been any issues in the past.

The meeting was adjourned at 6:17pm

Respectfully submitted by:
Angelique Justich
District Administrator